

ISE MIE Degree Checklist

You should complete the following checklist as well as notify the Graduate School that you are eligible to graduate in your final semester. This must be done **no later than four weeks before the last day of classes**. For all degrees, to receive a diploma at graduation you must apply through [MyPack Portal](#).

| | Title | | Title | | Title |
|------------|-------------------------------|------------|-----------------------------|------------|------------------------|
| A/C | Advisor/Chair | GAC | Graduate Advisory Committee | GSO | Graduate School Office |
| DGP | Director of Graduate Programs | GS | Graduate Secretary | ST | Student |

| Completion Date | Required Activity | Responsibility |
|-----------------|--------------------------------------|------------------|
| | Assignment of interim advisor | DGP |
| | Coursework planning | ST, A/C |
| | Select major advisor or chair | ST |
| | Submit Plan of Graduate Work | ST, A/C, GS, DGP |
| | Apply for graduation before deadline | ST |